

## **DIRECT DEPOSIT AND PAYMENT FREQUENTLY ASKED QUESTIONS**

### **1. What is Direct Deposit?**

Direct Deposit is an electronic method of payment whereby funds are deposited directly into your bank account.

### **2. Is Direct Deposit safe?**

Yes. Direct Deposit is more secure than a paper check. There is no risk of lost, delayed, misrouted, or stolen mail.

### **3. How much does Direct Deposit cost?**

There is no charge for Direct Deposit.

### **4. Do I need any special software or online banking to receive a Direct Deposit payment?**

No. All you need is a valid account at any U.S. bank, credit union, or other financial institution that participates in Direct Deposit. The U.S. Victims of State Sponsored Terrorism Fund (Fund) will issue payments only to accounts held in United States domestic banks or financial institutions and not to any foreign bank or financial institution. Prior to the distribution of any award payments, either the applicant or his or her attorney must submit documentation identifying a U.S. based account to receive the payment.

### **5. What form do I need to complete to have a Fund payment deposited directly into the bank?**

You should complete the ACH Payment Form. The ACH Payment Form must be completed, signed, and dated by the claimant or the individual who is authorized to receive payment on the claimant's behalf. The ACH Payment Form must contain the following:

- Name, address and telephone number of Payee: Enter the name(s), address and telephone number of the account owner(s) on the bank account to which payments will be made.
- Name of Person(s) Entitled to Payment: Enter the claimant's (or approved Authorized Representative's) full legal name.
- Payee's Social Security Number: Enter the claimant's (or approved Authorized Representative's) Social Security, Tax Identification, National Identification, or passport number.
- Type of Depositor Account: You must identify the account as either a checking or savings account. If you are not certain whether your account is a checking or savings account, please consult with your bank. Brokerage accounts are considered checking accounts for Direct Deposit purposes.
- Depositor Account Number: Enter the bank information, as well as the account and bank routing numbers for the account to which payments will be made.
- On the form or in a cover letter, identify the assigned Claim Number.
- Payee Certification: The claimant or approved Authorized Representative must sign and date the form.

**6. How do I submit my completed ACH Payment Form to the Fund?**

Once you or your Authorized Representative has completed the ACH Payment Form, you can submit it to the Fund in one of the following ways:

- By facsimile: For domestic callers at (855) 409-7130 and for international callers at (614) 553-1426.
- By mail to: U.S. Victims of State Sponsored Terrorism Fund, c/o EPIQ, PO Box 10299, Dublin, OH 43017-5899.
- By overnight mail to: U.S. Victims of State Sponsored Terrorism Fund, c/o EPIQ, 5151 Blazer Parkway, Suite A, Dublin, OH 43017.
- By email: [info@usvsst.com](mailto:info@usvsst.com).
- By upload to the Fund's secure FTP site.

**7. Will there be testing of my account information for accuracy before the actual payment is sent?**

Yes. Based upon the account information in your ACH Payment Form, a test deposit in the amount of \$0 will be sent to your bank to verify your bank routing number and your bank account number.

**8. Can I direct funds to more than one account?**

No. The Fund will issue a payment to only one account for each eligible applicant.

**9. What is a Bank Routing Number and where can I find it?**

A Bank Routing Number, sometimes called an ABA number, is a nine-digit code that identifies banks in the United States. You can find this number on your personal check in the bottom left-hand corner. The number can also be found on your deposit slips in the same location. You can also contact your bank or financial institution to request the routing number.

**10. If I use a brokerage account (e.g., Merrill Lynch, Fidelity, TD Ameritrade, etc.) should I select "checking" or "savings" on the ACH Payment Form?**

You should select "checking." Brokerage accounts are considered checking accounts for Direct Deposit purposes.

**11. Can I use Direct Deposit for a bank account in a foreign country?**

No. The ACH Payment Form is only valid for direct deposit into a U.S. bank account. The Fund will only issue payments to accounts held in United States domestic banks or financial institutions and not to any foreign bank or financial institution.

**12. If I would like to submit the ACH Payment Form by using the FTP website, how do I gain access to the FTP website?**

You can request login credentials to the FTP website—a secure website maintained by the claims administrator which can be used to upload claim documentation—by emailing the claims administrator at [info@usvsst.com](mailto:info@usvsst.com), or by calling the claims administrator toll-free at (855) 720-6966. If you are calling from outside the United States, please call collect at 1-614-553-1013. You will need to provide the claims administrator with the email address associated with the individual(s) who will need access to the FTP site.

**13. If I have delinquent debts, will they be offset against my award payment from the Fund?**

Yes. The Debt Collection Improvement Act of 1996 (DCIA), Public Law 104-134, as amended, directs federal disbursing officials to offset federal payments, such as any award payment issued by the Fund, to collect delinquent debts that federal agencies certify to the Secretary of the Treasury as valid and legally enforceable debts. In order to implement this section of the DCIA and other debt collection authorities, the Bureau of the Fiscal Service (BFS), Department of the Treasury, established the Treasury Offset Program (TOP).

For additional information regarding TOP, click [here](#) to access information on the BFS website.

**14. Whom should I contact if I have additional questions?**

You can call the claims administrator toll-free at (855) 720-6966. If you are calling from outside the United States, please call collect at 1-614-553-1013. You may send facsimiles (faxes) from domestic callers to (855) 409-7130 and from international callers to (614) 553-1426.

You may also email the claims administrator at [info@usvsst.com](mailto:info@usvsst.com), or send written correspondence to:

U.S. Victims of State Sponsored Terrorism Fund  
c/o EPIQ  
PO Box 10299  
Dublin, OH 43017-5899